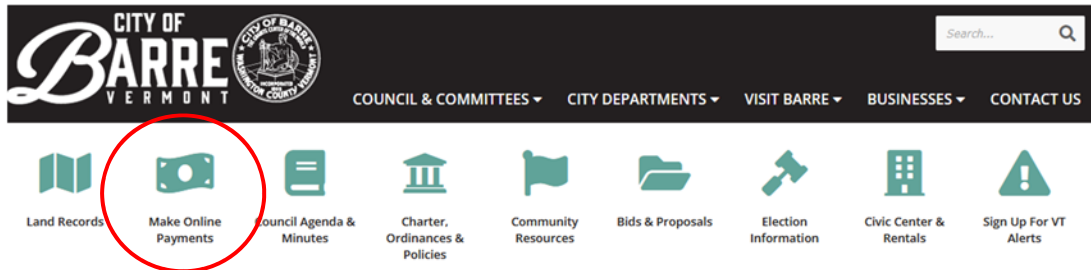


How to pay for Permit Applications using the Xpress Pay Portal

Found on the Barre City website is the icon where you can pay for a variety of items in City Hall using our Xpress Pay Portal.



Once you click on the icon, you are directed to the City Clerk's page and will see below:



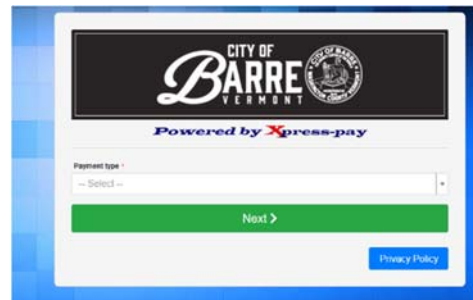
MAKE PAYMENTS ON-LINE via the Xpress-Pay web portal.

The City of Barre accepts on-line credit card or e-check payments for the following:

- Property taxes (current or delinquent)
- Water & Sewer bills (current or delinquent)
- Dog licenses
- Parking tickets
- Permits through Planning & Permitting Department
- Ambulance payments
- Burn permits
- Ice time rentals

Click on the “**Make Payments On-Line**” and you are directed to the actual pay portal, or click below:

[<https://pay.xpress-pay.com/org/1E896B33DF2D421>]



Be sure to choose “**Permits through the Planning & Permitting Department**” from the pull-down menu. You will have payment options:

- You can use a credit card that will add a 3% charge to the final total of your permit applications,
or
- You can choose the pay-by-check method which will be a flat \$2.50 charge.

A receipt will be emailed from paying on line (a valid email address will need to be given). Once you receive this email you will need to forward it to permitadmin@barrecity.org for proof of payment.

It is IMPORTANT that when submitting the application forms electronically, please include a copy of the e-receipt received so that City Staff know the application has been paid for using this method.